

Appendix 6c - Theatre Charges

Fees & Charges from September 2017 - September 2018

Theatre Hire Current	Standard	Concessionary
Where an organistaion is VAT registered these charges (Exc annexe) are exclusive of VAT and VAT will be added to charge		
Performances		
<i>Performance for professional company</i>		
<i>one day hire from 2pm - 10pm (2 tech staff, 1 duty Manager and box office for performance)</i>		
<i>Per hour daytime</i>		
Amateur or charitable organisations		
Off Peak Weekday Performance Evenings	£655	£460
<i>(6pm -10.30pm Mon-Fri (2 crew, 1 duty Manager, 1 box office)</i>		
On Peak Weekend Performance Evenings	£655	£460
<i>Where % occupancy exceeds 70%</i>		
<i>(6pm -10.30pm Sat - Sun (2 crew, 1 duty Manager, 1 box office)</i>		
On Peak Weekend Performance Evenings	£705	£520
<i>Where % occupancy is less than 70%</i>		
<i>(6pm -10.30pm Sat - Sun (2 crew, 1 duty Manager, 1 box office)</i>		
Matinee Performances	£510	£400
<i>Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)</i>		
<i>Please note that a 10% reduction for hiring the theatre all week is no longer applicable.</i>		
Pre Production		
Pre- production Technical Meetings	FOC	FOC
<i>To discuss all technical elements of production</i>		
Saturday / Sunday Get In and Rehearsal	£53.00	£53.00
<i>First eight hours - Price Per Hour</i>		
Saturday/Sunday Get In and Rehearsal	£75.00	£75.00
<i>Hour and part hour after the first eight hours - Price Per Hour</i>		
Weekday Get In and Rehearsal	£48.00	£48.00
<i>First Eight Hours- Price Per Hour</i>		
Weekday Get In and Rehearsal	£70.00	£70.00
<i>Hour and part hour after the first eight hours - Price Per Hour</i>		

Rehearsal Evenings	£341.00	£341.00
<i>6pm-10pm (2 crew only)</i>		
Blank Night Retainer	£200.00	£200.00
<i>When theatre is unoperational due to hirer occupancy</i>		
Additional Staffing		
Follow Spot Operator / Additional Stage Hand	£12	£12
<i>Price per hour</i>		
Additional Specialist Technician / Staff Member	£20.50	£20.50
<i>Sound Operator/ AV tech (Subject to availability) price per hour</i>		
Theatre staff as Specialist Speakers	£45.00	£45.00
<i>Price per hour</i>		
Additional Rooms / Equipment		
The Lister Hall	£16	£16
<i>Subject to availability price per hour or part of</i>		
The Blue Room	FOC	FOC
<i>(FOC as an additional dressing room if available)</i>		
The Orchestra Pit	£52	£52
<i>Includes music stands and labour charges in set up</i>		
Projector Hire (Single Performance)	£53.00	£53.00
<i>Includes rigging and de-rigging</i>		
Projector Hire (Week long run of performances)	£96.00	£96.00
<i>Includes rigging and de-rigging</i>		
Yamaha Baby Grand Concert Piano	£50	£50
<i>Tuning at cost +20%</i>		
Follow spot		
<i>Operator costs see above</i>		
Mirror Ball	£19.80	£19.80
<i>Includes rigging and de-rigging</i>		
UV Lamps	£18.20	£18.20
<i>Per week</i>		
Strobe Lamps Per week	£18.20	£18.20
<i>Per week</i>		
Hire of Intelligent Lighting system	£75/£300	£75/£300
<i>x 4 intelligent lights per day/ per week (subject to availability)</i>		
Drape Hire	£44.20	£44.20

<i>When not as part of standard set up</i>		
Repair of Drapes	cost +25%	cost +25%
<i>When repairable</i>		
Replacement of Drapes	cost +25%	cost +25%
<i>When irreparable</i>		
Star Cloth	£16.50 /£50	£16.50/£50
<i>Per day/per week</i>		
Smoke Machine	£17/£53	£17/£53
<i>Per day/per week</i>		
Fluid for smoke machine per 0.5l		
Haze Fluid	Cost+ 20%	Cost +20%
<i>Consumption monitored</i>		
Haze Machine	£20/£58	£17/£53
<i>Per day/per week</i>		
Radio Mic	£19.10	£19.10
<i>Per session /per mic</i>		
Pyrotechnic Detonation System	£37.00	£37.00
<i>Per day/per week</i>		
Gaffer Tape	£6.78	£6.78
<i>Per roll</i>		
PAT test	£4.60	£4.60
<i>Per electrical item brought on site without current test</i>		
Box Office / Ticketing Services		
Credit Card Fees	£1.00	£1.00
<i>Charged to customer at point of purchase per transaction</i>		
Debit Card Fees	FOC	FOC
<i>Charged to customer at point of purchase per transaction</i>		
Postage	£0.75	£0.75
<i>Per ten tickets or less</i>		
Per ticket Fee		
Other Hires - non performance		
Annexe Lister Hall	£16	negotiable
<i>Price per hour</i>		
Annexe Lister Hall	£53	negotiable
<i>Per 4 hour Session</i>		
Annexe Blue Room	£12	negotiable
<i>Price per hour</i>		
Annexe Blue Room	£19	negotiable
<i>Per 2 hour Session</i>		
Non Performance Theatre Hire	£220	£220
<i>3 Hour session Monday - Friday 9-5pm</i>		

Miscellaneous		
Ticket printing	£0.28	£0.28
<i>For non performance events only</i>		
Newspaper Adverts	cost + 20%	cost +20%
<i>For local press only</i>		
School Theatre Tours	£78	£52
<i>Subject to availability</i>		
Commissions		
Ticket Sales	10%	6%
<i>Commission on all tickets sold.</i>		
Programme Sales	FOC	FOC
<i>Companies to provide own floats</i>		
Merchandise	15% of sales	15% of sales
<i>Companies to provide own floats</i>		
Deposits / Cancellations		
Deposit for Hirers	20%	20%
<i>Payable on confirmation of dates</i>		
Cancellation Fee within a month	80%	80%
<i>Of core charges</i>		
Cancellation Fee within a week	100%	100%
<i>Of core charges</i>		

**** All professional contracts will be negotiated outside these charges**

Proposed

Standard	Concessionary 30% reduction	Notes
£1,100		
£200		
£675	£472.50	plus 10%/6% ticket sales
£675	£472.50	plus 10%/6% ticket sales
£725	£507.50	plus 10%/6% ticket sales
£600	£420	access 1.5 hrs prior to curtain up
FOC		
Price for off peak day hire		8 hour get in/rehearsal day
£75		Hourly rate over 8 hours(2 staff)
Price for off peak day hire		8 hour get in/rehearsal day
£70		

Price for off peak day hire		
Price for off peak day hire		
£18		Additional staff for get in/ follow spot/ crew
N/A		
POA		
One tier price		
£16.50		
£12.40		
£55		
£35		must be rigged in the hire time
£96		must be rigged in the hire time
£50		Tuning at cost + 20%
£20/£45		Day/Week
£20		
£20/£30		Day/Week. Subject to availability.
		If hired - hire cost + 20%
£25/£35		Day/Week. Subject to availability.
		If hired - hire cost + 20%
£125/£300		Day/Week.
£20/£45		Day/Week. Cyclorama /gauze

Cost + 25%		
Cost + 25%		
£25/£60		
£15/£40		
£10		fluid for smoke machine per 0.5l
£10		as above
£20/£50		Day/Week
£35		
£15/£40		Day/Week
Cost + 25%		
£4.75		
FOC		per ticket fee
FOC		
£0.75		
£1		except for amateur/charitable performances/or where 6% ticket commission charged.
as above		
n/a		
as above		
n/a		
n/a		

£0.25		When selling for 3rd party
cost + 25%		
POA		dependant on day/time/number of pupils.
10%/6%		Amateurs /charity at reduced rate
15%		Amateurs /charity exemption
15%		
20%		
		Cancellation within 3 months
80%		
100%		